

WILTON FIRE DISTRICT  
270 BALLARD ROAD  
WILTON, NEW YORK 12831  
518-451-6648

This rental agreement, made the Month/Day \_\_\_\_\_ of 2013, by and between the Wilton Fire Department(WFD)WiltonFireDistrict and \_\_\_\_\_ (hereinafter known as renter).

It is hereby agreed that the Wilton Fire District does grant permission to Renter to use the Wilton Social Hall for the purpose of \_\_\_\_\_

On \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ .

The Wilton Fire District reserves the right to enter premises during the term of the agreement for the purpose of inspection. A member of the WFD will be present to inspect property.

It is agreed that the cost for the use of the Community Room will be \$25.00 per hour. (Minimum rental is 2 hours, for Wilton residents) There is a \$75.00 fee for the use of the kitchen. A security deposit of \$150.00 will be collected and retained at the Wilton Fire Department until an inspection of the premises determines that the building is free of damage or debris. A separate deposit will be made to the Wilton Fire District for \$25 as a non-refundable fee. The deposits are to be paid when the agreement is signed. This security deposit is non-refundable in case of cancellation.

**Fees associated with this Agreement**

Kitchen (If applicable) \$75.00

Rental Fee \$25.00 x \_\_\_\_\_ hours \$

Non-Refundable Fee \$25

Total \$

The cost will be if the Wilton Auxiliary caters the event, plus the price of the meals.

**ADDITIONAL TERMS AND AGREEMENTS:**

1. Renter agrees that all activities must end by 11p.m. and the premises vacated by all occupants so as to allow for completion of cleaning of the building by 12a.m.
2. The WFD Social Hall will not be rented to anyone for a profit making affair.
3. WFD is not responsible for lost or stolen articles.
4. It is understood that Renter will be responsible for any and all damages. If damages occur, Renter will compensate within 10 days of the receipt of damage report all expenses over and above the amount of the security deposit.
5. Decorating will be permitted on the evening prior to the event, providing there is no other activity scheduled. Renter is not permitted to use nails, screws or other materials which may deface the

walls, ceilings or woodwork. Painters tape may be used as an adhesive for affixing decorations (except on ceiling tiles). The use of confetti or rice is prohibited.

6. Renter is responsible for the conduct of all persons entering the building during the terms of this agreement.
7. No furnishings whatsoever may be removed from the building at any time.
8. Illegal gambling is prohibited in the building or on the grounds.
9. Renter agrees that this agreement is being made for the purposes of RENTER ONLY. It cannot be assigned to anyone other than the person signing this agreement.
10. Renter agrees that should he employ an outside catering service, the caterer or renter will not be permitted to use kitchen facilities other than sinks, one refrigerator, and stove.
11. Renter will not be permitted to use kitchen facilities other than sinks, one refrigerator and stove.
12. Renter agrees to provide a copy of their current homeowner's insurance policy. This policy must show the personnel liability coverage of the homeowner in excess of \$200,000. A copy of this policy will be furnished to the WFD at least ten (10) days and no more than (20) days prior to contract date(s).
13. The renter agrees that the area will be left in the same state and condition as obtained at the outset of the use period, including removal of all garbage and trash and with all decorations removed and no articles of the Renter left in the building.
14. The Renter agrees to assume all liabilities and costs for damages caused directly or indirectly by the Renter or invitees while in or using the Social Hall.
15. The Renter agrees not to exceed the capacity of the Community Room which shall be 85 persons.
16. All events having a band play must have security.
17. The renter agreed NOT TO ALLOW OR PERMIT any type of tobacco products.

18. The Renter agrees NOT TO ALLOW OR PERMIT the consumption of any type of alcoholic beverages.

REMARKS:

Renter understands that he/she has read and approved of the agreement.

Signed:

Date:

**Renter**

Signed:

Date:

**Wilton Fire Department**